Forsyth Tech EMS Programs
Emergency Medical Technician
Information Packet

Forsyth Tech EMS Programs offer a variety of Emergency Medical Technician (EMT) courses designed to fit different schedules, including day, evening, and weekend options. Course durations range from 8 weeks, 16 weeks, to 6 months, providing flexibility to meet the needs of our students.

To enroll in an EMT course, prospective students must attend a mandatory information session (orientation) and submit all required prerequisites before the class start date.

Students should follow the below steps to complete registration for an EMT course.

Admission Requirement Steps

Step 1: Complete and Submit Registration Form. Fill out the registration form in this packet and email Catherine Hill at **chill@forsythtech.edu** to coordinate how to submit the document. If you are not affiliated with a qualifying volunteer fire department, rescue squad or EMS agency, you do not need to check any boxes in the "Affiliated Agency" section, but you MUST still sign the form.

Step 2: Submit FERPA Form. Complete the FERPA form in this packet and email it to chill@forsythtech.edu. If you are claiming a fee exemption, be sure to list your affiliated department under "employer" on the FERPA form.

Step 3: Provide Prerequisites and Identification. Submit all required prerequisites along with a copy of a valid government-issued photo ID to chill@forsythtech.edu.

Step 4: Submit Proof of Agency Affiliation (If Applicable). If you are affiliated with a volunteer or paid agency and wish to qualify for a fee waiver, provide an official letter of affiliation on agency letterhead, signed by your department chief.

Step 5: Attend the Mandatory Information Session. Participation in the mandatory information session (orientation) is required. Failure to attend will result in ineligibility to start the class.

Step 6: Purchase Uniform Shirt. Ensure that your uniform shirt is purchased by the specified deadline. Failure to do so will prevent you from attending the class.

Minimum Prerequisites

Students who want to enroll in an EMT course must at least possess a high school diploma, high school equivalency, or successful completion of an exam assessing basic reading comprehension skills at a minimum at the eleventh-grade level. Students must complete these prerequisites by the given date, which is unique for every EMT class. Information on the placement test is available at the Testing Center located in room 133, 1st Floor, Allman Center, Main Campus, or by calling 336-734-7324. Those needing to complete a placement test should email placementtest@forsythtech.edu to be set up to take the CASAS reading comprehension test.

All high school students interested in taking an EMT course must be at least 17 years old on or before the official end date of the course. Students who currently do not have a high school diploma must complete one of the below prerequisites for entry into an EMT course.

- High school equivalency
- Successful completion of an exam assessing basic reading comprehension skills at a minimum at the eleventh-grade level. Information on the placement test is available at the Testing Center located in room 133, 1st Floor, Allman Center, Main Campus, or by calling 336-734-7324. Those needing to complete a placement test should email placementtest@forsythtech.edu to be set up to take the CASAS reading comprehension test.
- Successful completion of 11th-grade English with an 80 percent or higher

Course Fees

Registration Fees	Amount
Course fee	$180.00 (fee exempt if proof of affiliation)
CAPS (All SEF and OE sections)	$5.00
CETFE (All OE sections)	$5.00
Malpractice Insurance	$18.00
EMS Testing	$52.00
Platinum Planner	$33.00 (paid on the first day of class)
AHA BLS Healthcare Provider Certification	$5.00
NAEMT EVOS Certification	$15.00
NAEMT EVOS Certification	$10.00
Registration Total	$323.00
Non-Registration Fees	**Amount**
Background and Drug Screen Base Price	$91.00
EMT Textbook (AAOS)	$117.00
School Uniform Shirt	$30.00
EMS Pants	$50.00
EMS Boots	$50.00
Total Class Fees	**$661.00**

All fees are subject to change, and the estimated pricing does not include potential fee waivers. For accurate information regarding the total cost of the EMT course you are registering for, please email us for further details

Questions

For any inquiries regarding the Forsyth Tech EMS Programs' EMT course, please contact the EMS Program Director, Michael Belcher, at mbelcher@forsythtech.edu or EMS program coordinator Chuck Kiger, at ckiger@forsythtech.edu. Any questions about registering should be directed to Catherine Hill at chill@forsythtech.edu.

Forsyth Tech COMMUNITY COLLEGE

Health & Emergency Services

NAME AS SHOWN ON SOCIAL SECURITY CARD (Please Print)

Last	First	Middle	Maiden

Street Address or Post Office	City	State	Zip	County

Home Phone #	Work Phone #	Cell #	Social Security #

E-Mail Address	Ethnicity – Check One or More
	White, Non·Hispanic (WH) Asian (AS)
	American Indian/Alaska Native (AN) Black, Non-Hispanic (BL)
	Hispanic (HIS)

Gender – Check One
M – Male   F – Female

Date of Birth

Are you an Underage Minor (UAA)?
(16-17 years old)   Yes   No
Please Note: If yes, minor release form is required

Employment Status – Check One

E1 – Employed 1-10 hours
E2 – Employed 11-20 hours
E3 – Employed 21-39 hours
E4 – Employed 40 or more hours

UN – Unemployed – Not Seeking
US – Unemployed – Seeking
R – Retired

Last High School Attended _____   **Unknown (1756748) Last Attend Date** _____
Highest Grade Completed – Scroll Down and Choose One

I hereby give Forsyth Technical Community College and the N.C. Community College System permission to release my attendance records and grades to…

Name of Affiliated Agency: _____

Firefighter (Vol Agency)	Firefighter (County/State/Municipal Agency)
EMS Responder (Vol Agency)	EMS Responder (County/State/Municipal Agency)
Emergency Mgmt. Personnel	Named in EOP (Emergency Operation Plan)
Law Enforcement Officer	Telecommunicator/Dispatcher
Detention Officer	Sponsored BLET **(Sponsorship Letter Required)**
DACJJ Certified Officer Position Title: _____	NC Criminal Justice's Training & Standards Commission and/or NC Sheriff's Commission
NC Dept. of Insurance Fire/Rescue Commission Position Title: _____	Position Title: _____

By signing this form, I attest that I am actively affiliated with the Public Safety Agency and hold the job classification listed above.

Student Signature _____   **Date** _____

<mark>Please Note: You must download this form before completing, then save to desktop and attach to email.</mark>

Currently enrolled students can access their grades and transcripts through myForsythTech. This form is to give Forsyth Tech faculty and staff permission to directly discuss the student's record with another party.

Forsyth Tech Student ID# or Date of Birth _____

Name (as it appears on your college record) _____

CONSENT

The Family Educational Rights and Privacy Act of 1974 (FERPA) is a federal law that protects the privacy of student records and assures students have access rights to their own educational records. Once a student enrolls in a college oruniversity,regardless of the student's age, FERPA rights transfer from the parent(s) or guardian(s)to the student.Therefore, the student must authorize the release of any information from his or her educational record to any otherparties outside of the educational institution, including any family members.

Student Authorization to Release Information

I give my permission to Forsyth Technical Community College to release the following during the time that I am enrolled at Forsyth Tech, unless I file a request to change the status of this release.

- ❑ Academic information from my official educational record
- ❑ Financial/billing informationrelated to my enrollment
- ❑ Student Contact Information

To: ❑ Parent/Guardian Name _____

❑ Spouse/Partner Name _____

❑ Employer Name _____

❑ Other Name _____

I understand student signature is still required for transcript requests. This FERPA release only grants the party(ies) above permission to access or inquire about the student's information, not the authority to grant release of the information to additional parties. I further understand that confidential information cannot be disclosed over the telephone.

STUDENT SIGNATURE _____ **DATE** _____
Type name if emailing form from your Forsyth Tech email account. Otherwise, a handwritten signature is required.

Email completed form to records@forsythtech.edu