

Practical Nursing Program Checklist



The following items must be completed before you can submit a Practical Nursing Program Application checklist.

Complete Forsyth Tech Admissions Application.

Submit a FT Admissions Application if it has been more than 1 year since you applied

<https://www.forsythtech.edu/students/apply/>

Submit Transcripts.

- High School or GED
- All Colleges where program related courses were completed

Minimum Requirements English, Math & Biology

- Must be ready to take ENG-111 and MAT-143 without a co-requisite course by having completed past ENG and MAT courses, High School unweighted GPA 2.5 or higher, test scores, Associate or bachelors degree.
- Must have Biology class. High school (D or higher, college C or higher)

Complete All Related Courses

The following courses are the related classes, and these are not required to be completed before you apply, but they are what make you competitive:

[BIO-163 OR BIO-168 & BIO-169, ENG-111, PSY-150](#)

Complete the TEAS Exam

- Scores expire 2 years from date taken and must remain valid through the deadline.
Minimum Score requirement 42.

[Link to schedule TEAS Exam](#)

Submit the MAR Application

[Fall Application](#)

CNA I Certified Nursing Assistant

Students are required to complete the Nursing Assistant I Course and be listed on the North Carolina Nurse Aide I Registry from an Approved North Carolina NA I program. CNA II, CMA, EMT, Paramedic, or Military Corpsman will be accepted.

High School Senior Applicant

Points are awarded for high school courses. Page 8 in MAR packet. Make sure you submit high school transcript after first semester grades Jan/Feb. You are only competing against high school applicants for the 5 seats available for fall.

[High School Senior Application](#)



Practical Nursing

Fall 2025 Deadline: March 14, 2025

Practical Nursing is a competitive admissions 1-year diploma program.

Up to 80 students are admitted per year, with up to 56 seats designated for the Main Campus daytime program, and up to 24 seats designated for the Stokes County evening/weekend program.

One seat in the Fall program is reserved for graduating high school seniors. Currently, enrolled high school applicants will only compete with other high school applicants. For High School requirements, see page 6.

All applicants must meet minimum requirements to be eligible to apply. **Please note that meeting minimum requirements does not guarantee admission.** How you earn points towards ranking is explained on page 5.

Special note: If you are just starting to work on taking classes to become competitive in the future – **please look at the Related Courses on page 5 to guide you.** It is not a requirement that you complete all of them before you apply, however completing more courses before the deadline can help to make you more competitive because you will have more points.

1. Complete an application to Forsyth Tech

New and Former students (if it's been more than 1 year since you applied or enrolled in classes) must complete the online application at <https://www.forsythtech.edu/apply-ft/>
Complete NC Residency at www.ncresidency.org

Currently enrolled students do not need to submit a new application.

2. Submit official transcripts

Electronic transcripts can be sent through a secure service to admissions@forsythtech.edu

-or paper transcripts can be mailed to Forsyth Technical Community College Attn: Admissions 2100 Silas Creek Parkway
Winston Salem, NC 27103-5197

-or hand-delivered in a **sealed** envelope to the Admissions and Records Office on the main campus

-emailed copies from you are NOT official

We must have:

- Official college transcripts where related classes were taken. Only undergraduate classes through bachelor's degree level, we do not need graduate level transcripts.
- Official AP scores from College Board if you want credit for applicable classes (credits showing on other college transcripts do not count).
- It is recommended to submit your graduating High School (or GED) transcript, or you may miss placement requirements.

3. Check that you meet the minimum readiness levels

*****CONFIRM with your advisor if you are unsure if you meet the requirements*****

All Health Program applicants are required to demonstrate English and Mathematics college readiness. You must be able to demonstrate that you have achieved the appropriate readiness levels in both areas by **at least one** of the following methods (If you are unsure whether you meet either of these requirements, it is YOUR responsibility to speak with your assigned advisor PRIOR TO submitting your MAR application):

COLLEGE ENGLISH READINESS	COLLEGE MATHEMATICS READINESS
<input type="checkbox"/> Option 1: You have completed or received transfer credit for ENG 111.	<input type="checkbox"/> Option 1: You have completed or received transfer credit for <u>one</u> of the following -- MAT 143, MAT 152, MAT 171 (or a higher-level math).
<input type="checkbox"/> Option 2: You have completed or received waiver credit for <u>all</u> of the following: DRE 096, DRE 097, DRE 098	<input type="checkbox"/> Option 2: You have completed or received waiver credit for <u>all</u> of the following: DMA 010, DMA 020, DMA 030, DMA 040, and DMA 050
<input type="checkbox"/> Option 3: You have completed or received waiver credit for ENG 002 with a minimum grade of P2	<input type="checkbox"/> Option 3: You have completed or received waiver credit for MAT 003 with a minimum grade of P2
<input type="checkbox"/> Option 4: You have completed or received waiver credit for ENG 011 or are currently enrolled in ENG 111/011	<input type="checkbox"/> Option 4: You have completed or received waiver credit for MAT 043 or are currently enrolled in MAT 143/043
<input type="checkbox"/> Option 5: An earned Associate or Bachelor's degree from a regionally accredited institution	<input type="checkbox"/> Option 5: An earned Associate or bachelor's degree from a regionally accredited institution
<input type="checkbox"/> Option 6: Completion of placement test and achievement of appropriate scores. <u>If you took the placement test elsewhere, you MUST submit those scores to Forsyth Tech Admissions & Records</u>	<input type="checkbox"/> Option 6: Completion of placement test and achievement of appropriate scores. <u>If you took the placement test elsewhere, you MUST submit those scores to Forsyth Tech Admissions & Records</u>
<input type="checkbox"/> Option 7: Graduate of a US high school with a GPA of 2.5 or higher	<input type="checkbox"/> Option 7: Graduate of a US high school with a GPA of 2.5 or higher

Biology competency

There are two ways to demonstrate this:

- College-level course with a "C" or better
- High school-level course with a "D" or better

When we receive the MAR application, it will be reviewed to ensure you meet the minimum requirements, including transcripts, taking the TEAS test, and meeting the required score. If you do not meet these requirements, you will not be eligible and will not be placed into the applicant pool.

It is highly recommended that you complete all general education courses BEFORE applying to the program. This gives you the best chance to be competitive.

If applying to more than one program (you can apply to up to three programs at a time) be sure that you have checked the MAR packet for that program to ensure that you meet the minimum requirements and have taken the necessary related courses.

4. TEAS EXAM: Test of Essential Academic Skills

A total score of 42% or higher is required to be eligible to apply to the program.

You must Attach a copy of your current TEAS score report to the MAR application

Click here to schedule your test: [Link to Schedule TEAS](#)

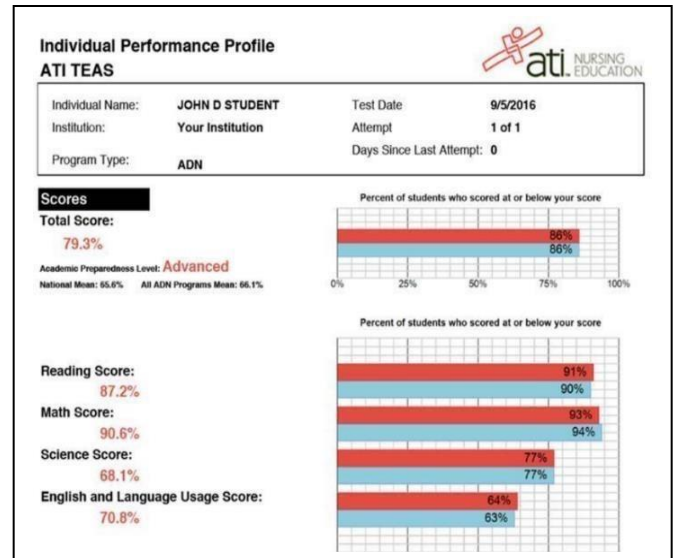
You must attach the score report that shows scores for **ALL** sections of the test as well as the overall score.

(see picture)

Download your report (no need to pay for an official report) and attach a copy to your MAR application.

TEAS tests taken at Forsyth Tech are not automatically submitted. When filling out the MAR application, there will be a question asking you to upload your TEAS score report. This is a REQUIREMENT. MAR applications will not be accepted without a valid TEAS score report.

5. Submit the MAR application



After completing your general education courses and taking the TEAS test, you are now ready to apply to the program.

Access the online application here:

Fall 2025 Practical Nursing MAR application

Fall 2025 application is open January 13, 2025, until March 14, 2025

[Fall 2025 MAR Application](#)

High School Senior ONLY Fall 2025 application

Application opens January 13, 2025, until March 14, 2025

[HIGH SCHOOL SENIOR APPLICATION](#)

****When your application is reviewed, it will be based on documents in your account at the time of the review. Please submit all required documents before applying to the program. ****

What to expect after submitting the application:

- Submitting the MAR application adds you to the MAR review list.
- Your paperwork will be emailed to you after your MAR application is reviewed. This can happen throughout the application process even up to two weeks after the deadline **so do not expect to be notified immediately.**
- **Check your Forsyth Tech email and keep your phone and address updated with the school.** We will email your MAR application paperwork to your Forsyth Tech email.
- Within 6 weeks (about 1 and a half months) after the deadline, you will be notified of your status – admitted, alternate, or not admitted regardless of the decision.
- If you are admitted to the program, there will be instructions in your admission letter with requirements that apply to admitted students – **make sure to meet any of those deadlines/requirements or you can lose your seat in the program (see additional requirements for accepted students below).**
- If you are an alternate, we will contact you by phone or email if any seats open in the program.

6. Review additional requirements for accepted students

Accepted applicants must complete and pass NC state approved Certified Nursing Assistant I or another approved healthcare training by the first day of the semester that the applicant is admitted. It is strongly recommended that you begin working on these certifications prior to acceptance to the Nursing program.

MAR Ranking points are not awarded for completion of CNA and American Heart Association (BLS) CPR certifications.

Certified Nursing Assistant (CNA) I and other Healthcare Training

CNA I and American Heart Association (BLS) CPR training courses fill up quickly. If you are unable to complete these requirements by the deadlines set by the Nursing department after acceptance, you will lose your seat in the program.

CNA I is usually a twelve – sixteen-week course so students must begin the course in time to complete it by the deadline. Applicants should know there is a waiting period between CNA class completion and the ability to schedule CNA testing. The CNA I must be completed at an accredited program in the state of North Carolina. The North Carolina Department of Health Service Regulation require that a State approved training program is completed. Challenging of the NC state CNA I exam is no longer allowed. The course must include full theory and full clinical times as set forth by the Nurse Aide I training programs. Current NA I listing on the NC Nurse Aide I Registry is also required.

There could be a waitlist for the Nursing Assistant I course at Forsyth Tech. You can find a list of approved programs by going to the following link: <https://info.ncdhhs.gov/dhsr/hcpr/pdf/trainingprograms.pdf>

Possession of a higher–level certification such as Certified Nursing Assistant II (CNA II), Certified Medical Assistant (CMA), Emergency Medical Technician (EMT B or I), Paramedic or Military Corpsman will also be accepted to meet this requirement. Applicants who do not have an NA I, but have one of the listed healthcare certifications, are encouraged to complete the NA I certification for NA II eligibility that students are eligible for after completion of their first semester Nursing course. Applicants should also be aware that several nursing student internship opportunities require CNA I certification. If a student is already NA I certified, it must be current at the beginning of the applicant’s first semester.

All accepted students must provide the appropriate documentation to the Nursing office to verify the completion of these requirements by the first day of the semester student is admitted.

CNA I, and EMT, certifications can be completed through Forsyth Tech’s Economic and Workforce Development-Education Division. <https://www.forsythtech.edu/students/courses-programs/fast-track-courses/#medical-and-health-courses>

If you have questions regarding these additional requirements, please direct them to the Nursing Department. pngeneralquestions@forsythtech.edu.

Cost considerations **in addition to** tuition/lab/book fees that will be incurred before the start of the program:

Expense	Estimated Cost	Estimated due date for Fall start
Complio/mCE/ drug screen & background check	\$115-175	Early May
Malpractice Insurance	\$18	August 1
CPR Course	\$43-70	Early May
Uniforms	~\$80	Early August
TB test, immunizations & physical	<i>Varies</i>	Early May

Understanding the Ranking Process

When the MAR and TEAS score requirements are met, qualified applicants are ranked using a point system. Points are awarded for specific course grades **completed by the deadline**. The points come from the grades in the “**related courses**” that are part of the program and will allow you to be competitive. Your TEAS total score is then added to the related course points to give you the score that you are ranked within the competition for the program. **Keep in mind** that you are not required to finish all these classes before applying but doing so will help you to get a higher score and be more competitive.

Grade points are valued as follows: A = 4 points B = 3 points, C = 2 points.

These points are then multiplied by the credit hours for each course.

For example: ENG 111 (3 credit hours) with a grade of B (3 points) gives a student 9 total points for that course. AP credit is based upon the individual scores as follows: 5=A=4 points, 4=B=3 points, and 3=C=2 points. **Please note that if a course is repeated, the highest grade earned will be used in the ranking.**

Courses

Credit Hours

BIO 163 (or BIO 168 & 169, or BIO 165 & 166)	5
PSY 150	3
ENG 111	3

Only courses completed by the deadline will be used for ranking. Courses must be completed with a “C” or better to earn points. There are no age limitations for BIO 165/166 or BIO 168/169.

To qualify for ranking points and transfer credit, courses must satisfy the required semester hours and descriptions. Please note that **BIO 165 & 166 must be completed at the same college** or university to transfer. Applicants completing BIO 168 & 169 are not restricted to taking both anatomy/physiology courses at the same college or university.

TEAS Total Score, Ranking, and Selection

- Applicants must score a minimum of **42% on the TEAS to be eligible**.
- Your TEAS score will be added to your points from your related courses to determine your total score.
- Applicants with the highest total scores will be admitted each Fall.
- In case of a tie, the applicant with the higher science score on the TEAS will be ranked higher.
- An alternate list will be maintained in ranking order, and alternates will only be admitted if space becomes available.
- Applicants who are not admitted must reapply for future consideration.

HIGH SCHOOL SENIORS RANKING AND SELECTION PROCESS

High School applicants – Currently enrolled high school applicants will only compete with other high school applicants.

- Follow steps 1 – 6 listed above
- In addition, make sure to wait until **AFTER** your first semester grades (January/February) are posted and have that transcript sent to the Admissions Office prior to submitting the MAR application.
- Your ranking is based on points awarded for high school courses, your weighted GPA, and your TEAS score
- You are competing **ONLY** against other high school students

When the MAR and TEAS score requirements are met, all current high school seniors will be ranked using the following:

1. Overall weighted GPA. A transcript must be submitted **after** completion of the first semester of the senior year to reflect the most current GPA. This transcript **must** be submitted prior to completion of the MAR application.
2. TEAS Total Score
3. Weighted grades in specific high school courses that are completed at time of MAR
 - Algebra II/Math 3
 - Anatomy/Physiology
 - Biology
 - Chemistry
 - Physics
 - Health Science/Health Occupations/Medical

Course Grade points are valued as follows:

Honors/AP Courses: A = 5 points, B = 4 points, C = 3

Standard Courses: A = 4 points, B = 3 points, C = 2points

Adding the cumulative weighted GPA, total weighted course points, and the TEAS Total Score produces the total ranking score.

One senior with the highest-ranked scores will be admitted in the fall semester. In case of a tie, the applicant with the higher Science Score on the TEAS will be ranked higher.

Accepted student data from the previous 3 years

Please note that the data below is for informational purposes only! Points and criteria vary each year. It is in a student's best interest to accumulate as many points as possible to be as competitive as possible.

Year	Number of qualified applicants	Point range of accepted students Main Campus	Point range of accepted students Stokes Evening & Weekend Program
2024	250	102.5 – 131.7	101.7 – 119.7
2023	193	102 – 130	94-124
2022	186	94 – 127.3	97.7 – 122.3