

# Interventional Cardiac and Vascular Technology (ICVT) Vascular Certificate Program Checklist



Below is a checklist of the steps required to apply to the ICVT Vascular Certificate Program.

**THIS PROGRAM IS INTENDED FOR APPLICANTS WHO ARE CURRENTLY EMPLOYED IN INTERVENTIONAL PERIPHERAL VASCULAR TECHNOLOGY. APPLICANTS MUST BE GRADUATES FROM AN ACCREDITED PROGRAM WHO HAVE EARNED AN ASSOCIATE DEGREE OR HIGHER IN NURSING, SURGICAL TECHNOLOGY, OR RADIOGRAPHY.**

## **Complete Forsyth Tech Admissions Application.**

Submit a FT Admissions Application if it has been more than 1 year since you applied

<https://www.forsythtech.edu/students/apply/>

Complete NC Residency at [www.ncresidency.org](http://www.ncresidency.org)

## **Submit Official Transcripts.**

- High School or GED
- All Colleges where program related courses were completed
- Hospital-based transcripts must report the final cumulative GPA on a 1.0 – 4.0 scale.

## **Minimum Requirements**

- Applicants must have a final cumulative GPA of 2.5 or higher.
- The program is designed for applicants already employed in the field of peripheral vascular interventional medicine.
- Applicants not currently employed in an interventional lab may enroll but must secure their own clinical rotations.
- See the packet for more information on these requirements.

## **Submit the MAR Application**

- Submitting the MAR application adds you to the MAR review list. If you have questions on the requirements, [see page 5 – Understanding the Ranking Process.](#)
- Application opens January 13, 2025 – June 20, 2025

## **Understanding the Ranking Process**

- Students with the highest cumulative GPA will be accepted.
- Check your FT email regularly for updates.



## **Interventional Cardiac and Vascular Technology (ICVT) Vascular Certificate**

**Intended for applicants who are currently employed in Interventional Peripheral Vascular  
Technology**

**Fall 2025 Deadline: June 20, 2025**

Interventional Cardiac and Vascular Technology (ICVT) - Vascular is a selective enrollment program beginning each fall. Resources such as faculty and approval standards limit the number of applicants accepted to 10 students for the fall.

**Interventional Cardiac and Vascular Technology (ICVT) – Vascular is an advanced two-semester, online certificate program, and all applicants must meet minimum requirements to be considered for admission.** Please note, however, that meeting minimum requirements does not guarantee admission.

**Applicants for this program must be graduates from an approved accredited program who have earned an Associate Degree or higher in Nursing, Surgical Technology, or Radiography. Applicants must have a current licensure/registry in good standing and must meet the minimum admission requirements (MAR).**

Acceptable accreditation agencies include:

- Commission on Collegiate Nursing Education (CCNE)
- National League of Nursing Accrediting Commission (NLNAC)
- American Nurses Association (ANA) or American Association of Colleges of Nursing (AACN)
- Commission on Accreditation of Allied Health Education Programs (CAAHEP)
- Joint Review committee on Education in Radiologic Technology (JRCERT)
- Other accreditation agencies will need to be individually evaluated by the ICVT program coordinator.

**Current licensure/registry must be in good standing.**

**Applicants in their last semester of one of the above-mentioned programs will be considered but must complete and pass their national/state licensure/registry by the 12th week of ICVT program entry or be dropped from the program. You will also need to upload your unofficial transcript to the MAR application (see question #8 on the application), submit your official transcript to Admissions and Records when your semester is complete, and provide a copy of your license/certification to the ICVT Clinical Coordinator, LeAnn Scruggs ([lscruggs@forsythtech.edu](mailto:lscruggs@forsythtech.edu)) once it is obtained.**

## 1. Complete an application to Forsyth Tech.

**New and Former students** (if it's been more than 1 year since you applied or enrolled in classes) must complete the online application at <https://www.forsythtech.edu/apply-ft/>

Complete NC Residency at [www.ncresidency.org](http://www.ncresidency.org)

**Currently enrolled students** do not need to complete a new application. Simply make sure the NC Residency is current.

## 2. Submit official transcripts

Electronic transcripts can be sent through a secure service to [admissions@forsythtech.edu](mailto:admissions@forsythtech.edu)

-or paper transcripts can be mailed to Forsyth Technical Community College Attn: Admissions 2100 Silas Creek Parkway Winston Salem, NC 27103-5197

-or hand-delivered in a **sealed** envelope to the Admissions and Records Office on the main campus

**-emailed copies from you are NOT official**

### **We must have:**

- Official college transcripts where related classes were taken. Only undergraduate classes through bachelors degree level; we do not need graduate level transcripts.
- Official AP scores from College Board if you want credit for applicable classes (credits showing on other college transcripts do not count).
- It is recommended to submit your graduating High School (or GED) transcript, or you may miss placement requirements.

## 3. Check that you meet the minimum readiness levels

### **Grade Point Average (GPA):**

- Applicants must have a final cumulative GPA of 2.5 or higher to qualify for acceptance into the Interventional Cardiac and Vascular Technology – Vascular Certificate program.
- Registered Radiologic Technologists will be issued course credit for ICV112 (Ionizing RAD Protection) and ICV 212 (ICV Imaging Physics).
- Licensed Nurses will be issued course credit for ICV 216 (Pharmacology).
- Additional proficiency exams for ICV core courses may be offered.

### **Employment Requirement**

- This program is designed for applicants who are already employed in the field of peripheral vascular interventional medicine and wish to obtain study guides/materials to pass their VI registry.
- An applicant who is NOT currently employed in an interventional lab may enroll in the ICVT vascular certificate program; however, they must secure their own clinical rotations. **Forsyth Tech will not be responsible for obtaining a clinical affiliate agreement or assigning clinical rotations during this certificate program.**

- Students who obtain personal permission to perform clinical rotations may be required to purchase private malpractice insurance by their clinical site. The agreement exists solely between the student and the clinical site.

### Letter of Recommendation Requirement

- Applicants must present a letter of recommendation from a department manager verifying their employment (or personally secured rotation) in a peripheral vascular interventional lab. The letter must include the number and types of exams performed per year in the department.

- **The letter of employment confirmation must be submitted on hospital letterhead. It should be submitted to two locations: it should be attached to the MAR application (see question #12 on the MAR application) AND via email or regular USPS mail to:**

LeAnn Scruggs, BS, RT(R)(BD)(CI), RCIS  
 ICV Clinical Coordinator  
 2100 Silas Creek Parkway Bob Greene Hall  
 Winston-Salem, NC 27103  
[lscruggs@forsythtech.edu](mailto:lscruggs@forsythtech.edu)

- Note: Registered radiologic technologists who complete this program may be eligible to apply for and take the advanced “VI” exam through the American Registry of Radiologic Technologists (ARRT).
- The ANCC also offers Cardiac/Vascular Nurse Certification for registered nurses.

**If you are unsure whether you meet either of these requirements, it is YOUR responsibility to speak with your assigned advisor PRIOR TO submitting your MAR application.**

When we receive the MAR application, it will be reviewed to make sure you meet the minimum requirements. If you do not meet these requirements, you will not be eligible and will not be placed into the applicant pool.

#### 4. Submit the MAR application

Access the online application below to be added to the applicant pool.

*Application opens January 13, 2025, through June 20, 2025.*

[MAR application ICVT Vascular Certificate](#)

#### What to expect after submitting the application:

- Submitting the MAR application adds you to the MAR review list.
- Your paperwork will be emailed to you after your MAR application is reviewed. This can happen throughout the application process, even up to two weeks after the deadline, **so do not expect to be notified immediately.**
- **Check your Forsyth Tech email and keep your phone and address updated with the school.** We will email your MAR application paperwork to your Forsyth Tech email.
- Within 6 weeks (about one and a half months) after the deadline, you will be notified of your status – admitted, alternate, or not admitted, regardless of the decision.
- If you are admitted to the program, there will be instructions in your admission letter with requirements that apply to

admitted students – **make sure to meet any of those deadlines/requirements, or you can lose your seat in the program (see additional requirements for accepted students below).**

- If you are an alternate, we will contact you by phone or email if any seats open in the program.

## 5. Understanding the Ranking Process

Students with the highest cumulative GPA will be accepted. In the event of a tie, the application completion date will be the determining factor. An alternate list will also be developed. Alternates will only be accepted if a student originally accepted, declines their seat. Applicants not admitted to the program must reapply if they wish to be considered for the following year's class.

Check your Forsyth Tech email and keep your phone and address updated with the office.

After the deadline passes, your records will be reviewed for the GPA requirement and eligibility for admission as listed above.

You will receive an email regardless of the result – admitted, alternate, or not admitted. We will not leave you without notification.